

Meeting: Cabinet **Date:** 13 February 2024

Wards affected: Tormohun

Report Title: Request for Delegated Authority to Award Procured Contract – Automatic Number Plate Recognition (ANPR) system for Fleet Walk Car Park

When does the decision need to be implemented? As soon as possible

Cabinet Member Contact Details: Cllr Chris Lewis, Cabinet Member for Place Development and Economic Growth and Deputy Leader of the Council. chris.lewis@torbay.gov.uk

Director Contact Details: Alan Denby, Director of Pride in Place. alan.denby@torbay.gov.uk

1. Purpose of Report

- 1.1 Fleet Walk's car park revenue system, which is over 23 years old, requires replacement. An obsolescence notice has been received from the manufacturer stating that manufacturing of a dated component has ceased resulting in withdrawal of maintenance support on 31st May 2024. Procurement for a new parking system has been published and is with contractors for tendering.
- 1.2 Approval from Cabinet is sought to delegate authority to the Director of Pride in Place to award the contract in order to deliver the procurement timetable to facilitate completion of the new car park system by the maintenance support withdrawal date.

2. Reason for Proposal and its benefits

- 2.1 The proposal in this report will help us to deliver this ambition by delivering the new automatic number plate recognition car parking system by the target date of 31st May 2024. It is our aim to deliver an efficient and effective parking experience at Fleet Walk Car Park which focus on exceeding expectation.

- 2.2 The new automatic number plate recognition (ANPR) system will aim not only to streamline access and egress from the car park but to optimise income through efficiencies and “smart” technologies. By upgrading the asset with a new ANPR system, it is understood it will generate additional income from customers staying longer at the car park, together with opportunities to maximise revenue streams from pre-registered individuals, businesses, theatre and hotel operators within the vicinity who traditionally struggle to provide adequate parking provision for guests.
- 2.3 The reason for the decision is to help us to deliver this ambition within the constricted time limits available.

3. Recommendation(s) / Proposed Decision

- 3.1 That the Director of Price in Place be authorised to award the successful contract to facilitate delivery of the new automatic number plate recognition (ANPR) system within the procurement timetable.

Appendices

Appendix 1: Photographs of current car park system.

Appendix 2: Procurement Timetable - EXEMPT

Background Documents

Projected Tender Costs - EXEMPT

Supporting Information

1. Introduction

- 1.1 Fleet Walk car park is a multi-storey parking facility situated to the rear of Fleet Walk Shopping Centre. Constructed in 1989 the car park provides nine levels within which 414 parking bays are delineated. Since April 2000 when the system was installed, ticket sales have been generated through a “Pay on Foot” (PoF) token operated system prior to leaving the car park. The system was subject to an upgrade in July 2010 with credit card payments enabled.
- 1.2 Manufacturing of spare parts and components ceased in July 2023 and the current provider will be withdrawing maintenance support for the car park system on 31st May 2024. Replacing the current parking system is a priority to safeguard the parking revenue in 2024 and beyond.
- 1.3 Photographs of the now obsolete parking system are attached as Appendix 1.
- 1.4 Both customer retention and growth in new users are of top priority for Fleet Walk Car Park. Going forward, it is our aim to provide a positive customer experience through enhanced technologies and efficient systems.

2. Options under consideration

- 2.1 The Council was served an obsolescence notice by the manufacturer in May 2023 stating that parts for Fleet Walk Car Parks current system will no longer be manufactured by July 2023. Withdrawal of maintenance support has been presented to the Council as a fait accompli with no option or possibility to extend the existing support contract. There are no alternatives but to proceed with the procurement of a new car park management system. Given the age and functional obsolescence of the existing infrastructure, a complete system replacement was an inevitability as mechanical parts would continue to wear out and call-outs to service and repair would continue rising.
- 2.2 The procurement timetable to replace the car park system by 31st May 2024 is tight, with only a small contingency for delays. It is proposed that delegated authority be granted to the Director of Pride in Place to award the contract in line with the procurement timetable.
- 2.3 The alternative would be to await until the April 2024 Cabinet meeting to award the contract, resulting in a delay of approximately one month in the procurement timetable. Installation and completion of the new system would not be ready to meet the deadline date of 31st May 2024.

3. Financial Opportunities and Implications

- 3.1 Projected financial costs for the new ANPR system are attached as a Part 2 Exempt report.
- 3.2 Should the Council not grant delegated authority for the Director of Pride in Place to award the contract, there is a risk the car park will continue to operate for a short period of time without adequate maintenance and support. If the payment system malfunctions, there is potential for loss in revenue over this period.

4. Legal Implications

- 4.1 There are no legal implications concerning the grant of delegated powers to award the contract. The grant of delegated authority is within the Council's Constitution.

5. Engagement and Consultation

- 5.1 No engagement or consultation is planned.

6. Purchasing or Hiring of Goods and/or Services

- 6.1 A formal procurement process is currently being undertaken. Social Value, using the agreed Torbay TOMs Measures has been included within the evaluation criteria for this tender.

7. Tackling Climate Change

- 7.1 The new ANPR system will streamline entry and exit processes, resulting in minimal queues. By ensuring a more continuous traffic flow, adverse environmental impacts associated with congestion are minimised.
- 7.2 The Council will manage its land and buildings and guide future decision making towards creating a carbon neutral estate by 2030.

8. Associated Risks

- 8.1 Associated risks are as identified in Section 3 of the Supporting Information.

9. Equality Impacts - Identify the potential positive and negative impacts on specific groups

	Positive Impact	Negative Impact & Mitigating Actions	Neutral Impact
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Older or younger people			There is no differential impact.
People with caring Responsibilities			There is no differential impact.
People with a disability			There is no differential impact.
Women or men			There is no differential impact.
People who are black or from a minority ethnic background (BME) (Please note Gypsies / Roma are within this community)			There is no differential impact.
Religion or belief (including lack of belief)			There is no differential impact.
People who are lesbian, gay or bisexual			There is no differential impact.
People who are transgendered			There is no differential impact.
People who are in a marriage or civil partnership			There is no differential impact.
Women who are pregnant / on maternity leave			There is no differential impact.
Socio-economic impacts (Including impact on child poverty issues and deprivation)			There is no differential impact.
Public Health impacts (How will your proposal impact on the general health of the population of Torbay)			There is no differential impact.

10. Cumulative Council Impact

10.1 None.

11. Cumulative Community Impacts

11.1 None.